



Wisconsin Department of Public Instruction

PUBLIC LIBRARY ANNUAL REPORT

PI-2401 (Rev. 11-25)

S. 43.05(4) & 43.58(6)

FOR THE YEAR 2025

INSTRUCTIONS: Complete and return electronic, signed copy of the form and attachments to the library system. Confirm with the library system if printed, signed copies are required.

Board-approved, signed annual reports for 2025 are due to the DPI Division for Libraries and Technology no later than March 1, 2026.

I. GENERAL INFORMATION

1. Name of Library Franklin Public Library		2. Public Library System Milwaukee County Federated Library System			
3b. Head Librarian First Name Jennifer	3c. Head Librarian Last Name Loeffel	4a. Certification Grade Grade 1	4b. Certification Type Regular	5. Certification Expiration Date 10/31/2027	
6a. Street Address 9151 W. Loomis Rd.	6b. Mailing Address or PO Box 9151 W. Loomis Rd.	7. City / Village / Town Franklin	8a. ZIP 53132	8b. ZIP4 9601	9. County Milwaukee
10. Library Phone Number 4144258214	11. Fax Number	12. Library E-mail Address of Director jennifer.loeffel@mcfls.org			
13. Library Website URL www.franklinpubliclibrary.org		14. No. of Branches 0	15. No. of Bookmobiles Owned 0	16. No. of Other Public Service Outlets 1	
17. Does your library operate a books-by-mail program? No	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stat. s. 43.53? No				
20. Square Footage of Public Library 40,000	21a. Did your library or a branch move to a new facility during the fiscal year? No	21b. Did your library or a branch renovate or expand an existing facility during the fiscal year? No		22. UEI Number	

HOURS OF OPERATION

	Standard Service with No Restrictions on Building Access	Limited Service	Staff Only (No interior service for the public)
19a. Winter hours open per week	62	0	0
19b. Number of winter weeks	37	0	0
19c. Summer hours open per week	59	0	0
19d. Number of summer weeks	15	0	0
19e. Total weeks per year	52	0	0
19f. Total hours per year for this location	3,179	0	0

II. LIBRARY COLLECTIONS					
			a. Number Owned / Leased	b. Number Added	
1. Books in Print			96,126	6,074	
2. Physical Subscriptions			54		
3. Physical Audio Materials			6,473	186	
4. Physical Video Materials			14,103	629	
5. Other Physical Materials			1,782		
6. Total Physical Items in Collection			118,484		
		Purchased solely by the Library	Purchased via a System, Consortium or Cooperative Agreement	Provided by the State	
7. E-books		No	Yes	No	
8. E-series		No	Yes	No	
9. E-audio		No	Yes	No	
10. E-video		Yes	Yes	No	
11. Research Databases		Yes	Yes	Yes	
12. Online Learning Platforms		No	Yes	Yes	
III. LIBRARY SERVICES					
1. Physical Circulation Transactions			2. Interlibrary Loans		
a. Total Circulation	b. Children's Materials	c. Other Physical Items	a. Items Loaned <i>Provided to</i>	b. Items Received <i>Received from</i>	
299,464	151,510	12,223	47,949	45,363	
			Method for Counting ILL Transactions		
(Only Total will display when Total ILL Transactions is listed as the Method for Counting ILL Transactions)			Items Loaned to Other Libraries <i>Provided to</i>	Items Borrowed from Other Libraries <i>Received from</i>	
Integrated Library Systems (ILS)			47,720	45,289	
WISCAT			202	35	
Other (includes OCLC, manual tracking or other methods)			27	39	
3. Electronic Content Circulation Transactions					
a. E-books	b. E-series	c. E-audio	d. E-video	e. Children's E-materials	f. Total E-materials
27,668	11,034	32,199	2,530	4,712	73,431
4. Number of Registered Users			5. Overdue Fines	6. Reference Transactions	
a. Resident	b. Nonresident	c. TOTAL		a. Method	b. Annual Count
11,097	22	11,119	Yes	Actual Count	15,388
				a. Method	b. Annual Count
				Actual Count	169,571
8. Uses of Public Internet Computers				9. Uses of Public Wireless Internet	
a. Number of Public Use Computers	b. Number of Public Use Computers with internet access	c. Method	d. Annual Count	a. Method	b. Annual Count
28	22	Actual Count	8,648	Actual Count	11,056

LIBRARY PROGRAMS AND ATTENDANCE

Total In-Person and Live, Virtual Statistics by Age

	Young Child (0-5)	Child (6-11)	Young Adult (12-18)	Adult (19+)	General Interest (all ages)
Number of Programs	200	35	35	249	26
Total Attendance	6,034	883	1,880	5,641	5,211

Total Program Statistics by Program Category

	In-Person On-Site	In-Person Off-Site	Live, Virtual	Pre-recorded	
Number of Programs	528	17	0	7	
Total Attendance	17,630	2,019	0		
Total Program Views				343	

Describe the library's in-person programs:

Storytimes, craft and cooking programs, book discussion groups, current events programs, educational, historical and self-help programs, teen craft programs, teen special events, middle grade craft and STEAM programs, cultural programs and special events (Trunk or Treat, Eid celebration, holiday programs) and summer reading programming and clubs.

Which platforms does the library use to host the library's live, virtual programs:

N/A

Describe the library's live, virtual programs:

N/A

Which platforms does the library use to host the library's pre-recorded programs:

YouTube, anchor.fm

Describe the library's pre-recorded programs:

Great Decisions programming, Veterans Day program, library podcast

IV. LIBRARY GOVERNANCE

Library Board Members. List all members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur. When reporting such changes, indicate the departing board members.

First Name	Last Name	City	Email Address
PRESIDENT			
1. Maria	Imp	Franklin	imp.maria@yahoo.com
2. Annemarie	Vitas-Oklobdzija	Franklin	thewildpansy@yahoo.com
3. Mike	Karolewicz	Franklin	mike.karolewicz@gmail.com
4. Christopher	Doll	Franklin	cmdoll@uwm.edu
5. Alan	Aleksandrowicz	Franklin	alan.a.3927@gmail.com
6. Lauren	Rosso	Franklin	lauren.rosso@quarles.com
7. Terrence	Berres	Franklin	berrestr@gmail.com
8. Amanda	Pound	Franklin	amanda.pound@franklin.k12.wi.us
9. Jason	Craig	Franklin	jcraig@franklinwi.gov
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			

No. of Library Board Members *Include vacancies in this count* 9

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for the library from Section III, item 1, what was the total circulation to nonresidents <i>See instructions for definition of nonresident</i>			86,058
Divide nonresident circulation among the following categories. The total of 2 through 6 below should not be greater than the number reported in item 1 above.			
	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in the Library's County	85,395	118	85,513
3. Circulation to Nonresidents Living in Another County in the Library System	0	0	0
4. Circulation to Nonresidents Living in an Adjacent County Not in the Library System	545	0	545
5. Circulation to All Other Wisconsin Residents	0	6. Circulation to Persons from Out of the State	0
7. Are the answers to items 1 through 6 based on actual count or survey/sample?	8a. Does the library deny access to any residents of adjacent public library systems on the basis of Wis. Stat. s. 43.17(11)(b)?	8b. If yes, does the library allow residents in adjacent systems to purchase library cards?	
Actual	Yes	Yes	

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a.		f.	
b.		g.	
c.		h.	
d.		i.	
e.		j.	

XII. TECHNOLOGY (Not included in 2025 Report)

XIII. SELF-DIRECTED ACTIVITIES, STAFF SERVING YOUTH / ADULTS

1. Self-directed Activities: *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants.*

	a. Children (0-5)	b. Children (6-11)	c. Young Adult (12-18)
Number of Self-Directed Activities	46	23	11
Total Self-Directed Activity Participation	2,908	2,482	551
	d. Adult (19+)	e. General Interest (all ages)	f. Total
Number of Self-Directed Activities	15	1	96
Total Self-Directed Activity Participation	1,099	293	7,333

2. Name and email address of primary staff person who serves as the children, youth, or teen librarian. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Sarah	Bublitz	sarah.stoecker@mcfls.org

3. Name and email address of primary staff person who serves as the librarian for adults. Only the primary person is displayed here.

a. First Name	b. Last Name	c. Email Address
Keri	Whitmore	keri.miller@mcfls.org

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in Wis. Stats. A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and county library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in the public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's online resources only to its residents. [s. 43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s. 43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature or designee <i>Maria Imp</i>	Name of President or Designee Print or type Maria Imp	Date Signed 2-23-26
Library Director / Head Librarian Signature <i>Jennifer Loeffel</i>	Library Director / Head Librarian Print or type Jennifer Loeffel	Date Signed 2/23/26

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement that the library system either did or did not provide effective leadership and adequately meet the needs of the library must be completed and approved by the library board. The response should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.

County
Milwaukee

The Franklin Public Library Board of Trustees hereby states that in 2025 the waukee County Federated Library Sys
Name of Public Library Name of Public Library System / Service

- did provide effective leadership and adequately met the needs of the library.
did not provide effective leadership and did not adequately meet the needs of the library.

Indicate with an X one of the above statements

Explanation of library board's response. Attach additional sheets if necessary.

Note: With the approval of the library board of trustees, this statement may be submitted separately from the Annual Report form that is sent to the library system, as an e-mail attachment to LibraryReport@dpi.wi.gov.

XV. CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to the public library system.

Table with 3 columns: President, Library Board of Trustees Signature or designee; Name of President or Designee Print or type; Date Signed. Includes handwritten signature 'Maria Imp' and date '2-23-26'.